



Parent Contract 2010-2011

Please read this and all other information carefully. This is your commitment to Triangle Presbyterian Preschool/Kindergarten. Please sign and return the contract with your May Prepaid tuition. We will return a signed copy to you.

If my child is enrolled at Triangle Presbyterian Preschool/Kindergarten, I agree that:

1. The \$100.00 (\$50.00 for the second child) **registration fee is non-refundable.**
2. I will forward, within the specified time as stated in the Offer of Enrollment letter or by September 1st (whichever comes first), a tuition deposit equal to one (1) month's tuition. I understand that this amount will be credited as prepayment for May 2011.
3. I agree to pay tuition, which is due on the first day of the month and is considered delinquent by the fifth of the month. I agree to pay any late fees assessed (\$10.00 after the 5th) due to late tuition payment. I also understand that if my tuition and late fees are not paid by the 20th, my child will not be re-admitted to school until the payments are made in full.
4. I accept the responsibility for meeting monthly tuition payments whether or not my child attends every scheduled day of class. I understand that no tuition reductions or refunds are made for holidays, absences or school closings.
5. If for any reason I wish to break the contract with the school, a 30-day written notice must be sent to the preschool administrator. During this 30-day period, assisting and tuition obligations must be met. **The May prepaid tuition payment is non-refundable.**
6. As an assisting member, I accept responsibility for my scheduled participation in the classroom (with the exception of the Kindergarten class). On assisting days I will provide a nutritious snack for the class.
7. Each semester, a parent must fulfill a certain number of "parent commitment hours" by volunteering to help with various special activities throughout the school year. Your regular assisting days in the classroom **do not** count towards your parent commitment hours. Below are the requirements for each class:
 - **Turtles:** 1 parent commitment hours each semester
 - **Ducklings, Lambs, Frogs:** 2 parent commitment hours each semester
 - **Fish, Lions, Bears:** 3 parent commitment hours each semester
8. I agree to attend the Parent Orientation Meeting, which is held just prior to the start of the school year. If I cannot attend, I agree to set up a meeting with the School Director prior to the start of the school year.
9. I agree to submit all required documents to the School Board before my child attends his/her first day of class.
10. I agree to pay the supply fee of \$75.00 for the 2-day program, \$90.00 for the 3-day program or \$110.00 for the Pre K program, and \$120.00 for the Kindergarten by the date due in September 2010.
11. I agree that the growth and development of each individual student will be treated as confidential information between the teacher and me, and this information will not be discussed with anyone else.

12. I understand that the philosophy of the school is to create a program with opportunities conducive to the development of the whole child (social, emotional, intellectual and physical) and supportive of his/her family; to help each child feel successful and good about him/herself in a Christian atmosphere where the child is loved, respected and cared about. In addition, each family is encouraged to contribute time and talents to ensure smooth functioning of the program.
13. I agree that the school has the right to terminate my child's enrollment if the obligations as outlined by this contract are not met satisfactorily.

Parent Signature _____

Date _____

TPPK Representative _____

Date _____

Child's name _____

Class _____